



Income Property Lending Apartment Rent Roll

Instructions

1. Complete the rent roll providing all of the information requested below.
2. You may attach or provide your own form of rent roll. The attachment must include all of the information requested on this form.
3. Reported rent (and income) must be the current, in place, rent collected, as of the "Rent Roll Date" below. Reported rents may not include any forecasted, projected, market rent (or income) or any rent that exceeds what is legally permitted by applicable law or regulation.
 - a. If a unit is vacant, report in the "Current Rent" column the last legal rent collected and place an "X" in the column labeled "Vacant?".
4. Sign and date below or on the provided rent roll.
 - a. For purchase transactions, a seller-provided rent roll is required.

Rent Roll Date: _____

Property Address: _____

[illegible]

* List each of the units that are furnished

** Describe any rent subsidies (for example, Section 8, preferential, SCRIE, HAP)

Monthly Rental Income	Rent includes utilities:	☐ Gas	☐ Electricity	☐ Water	☐ Heat	☐ Garbage	☐ Cable TV	☐ None
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Monthly Laundry Income	_____	Are rental concessions being offered?	Yes	No
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Monthly Parking Income _____ If yes, please describe: _____

Monthly Storage Income

Other Income

Other Income

Gross Monthly Income What was the average monthly occupancy rate over the preceding 12 months?

See attached rent roll dated

I have personally prepared or reviewed the information herein or attached and certify that it is true and correct.

Applicant's Signature
Date

Applicant's Printed Name and Title